



BOARD OF DIRECTORS MAY MEETING MINUTES

May 5, 2020 at 12 pm

Per executive order N25-20 of the Governor, this meeting will be held via teleconference at the following link: <https://us02web.zoom.us/j/83822279666?pwd=QIU1Lzhqekx2UTd1V0l5elpkcUVGZz09>

Board Members in Attendance: Tim Prüesener, Anthony Kruk, Eric Marenburg, John Anderson, Warren Kucker, Mark Morris, Brian Curry, Amber Lighty, Randall Engstrom,

Staff in Attendance: Sara Berns, Becca Kuntz

Guest in Attendance: Catt Fields-White, Jason Weisz

T. Prüesener called the meeting to order at 12:03 pm

Introductions

Public Comment/Non Agenda Announcements – NONE

Additions to Agenda – NONE

Political Representative's Reports –

- Senate District 39-Jason Weisz the assembly has reconvened in person but the Senate won't until May 11th. State resources available at <https://covid19.ca.gov/>. Their office is open and available for assistance. Can help with unemployment answers. Happy to help in any way. jason.weisz@sen.ca.gov or call the office at 619-645-3133.

President's Report – NONE

Community Partners Reports

- PB Farmers' Market – C. White Fields (catt@sandiegomarkets.com) has been in touch with Sara about the PB Farmers' Market. Little Italy is reopened along with a few others. Hoping to reopen soon in PB as well. There are difficulties with the amount of restrictions due to COVID. Currently cannot host prepared food, non food items, and certain grocery items. At this point we could likely reopen the PB market with cost recovery if we could get at least 2 volunteers to help. The staffing requirements make it very costly. There has also been very strict spacing restrictions that we weren't sure PB was ready for. We are hoping to reopen within the next two weeks as long as we can get volunteers that will comply with strict messaging. If we open soon we should be able to at least get cost recovery and maybe a few hundred dollars. Little Italy market is doing well because attendance is down, but sales are only down a bit.
- PB Town Council had their first virtual meeting this month. They have membership fees, but majority of their money comes from their fundraising. Their budget is being revisited about that. They've been running t-shirts and chalk art contests. Although the budget is in trouble, PBTC still has money and they want to know how they can help the community. The president reached out to Sara Berns to see if we could help figure out the best way to help small businesses in PB.

Previous Board Meeting Minutes Approval

T. Prüesener reviewed minutes from March 31, 2020 Board of Directors Special meeting. B. Dunlap made a motion to approve the March minutes as is. M. Morris endorsed the motion. Motion passed 6/0/3 (R. Engstrom, B. Curry, & A. Lighty abstaining)

Financial Report

S. Berns reviewed March 2020 Financials. Update on Covid-19 related financial changes.. BBB is officially canceled for this year. Overall, our loss in income for the rest of the fiscal year would be about \$45,000 if we had no PB market, events, BACC, etc. C. White Fields said March market numbers are gross. She still hasn't taken expenses into account yet. B. Dunlap made a motion to approve the March 2020 financials as is. E. Marenburg endorsed the motion. Motion passed 9/0/0.

Committee Reports

a) Organization Committee

Should board waive two signature check signing policy for an additional 30 days – B. Dunlap made a motion for Discover PB to waive two signature check signing policy for extended 30 days and add virtual approval of treasurer for all checks over \$1000. J. Anderson endorsed the motion. Motion passed 9/0/0.

Approve entering into agreement with City of San Diego for management of PBBID – E. Marenburg made a motion for Discover PB to entering into agreement with City of San Diego for management of PBBID. R. Engstrom endorsed the motion. Motion passed 9/0/0.

Designate Executive committee to sign agreements, disbursement reconciliation report, request for reimbursement and program reports. – A. Lighty made a motion to Designate Executive committee to sign agreements, disbursement reconciliation report, request for reimbursement and program reports. E. Marenburg endorsed the motion. Motion passed 9/0/0.

Discussion on Slow Streets programs and Garnet Ave. - S. Berns reviewed the slow streets pilot program on Diamond Street. It's closed off to all but local traffic. There has been thoughts about how this might help as we begin to open businesses by ways of extended sidewalks. Allowing more space for biking, walking, side walk seating, etc. It would fit in well with our Garnet vision. We'd be asking the city to look into adding Garnet as the slow streets program expands. We can push this to our subcommittee meeting this month. B. Curry said PBTC is also hoping for Gresham to be added as a slow street so we have one that runs in both directions. B. Curry and R. Engstrom said they would talk to local businesses.

b) Promotion Committee

B. Kuntz reviewed promotional giveaways and marketing we've been doing on our social media accounts.

CEO Report –

Update on staff responses to Covid-19, committee agenda items for May and BACC - S. Berns reviewed that we are going to have to start talking about different ways to have more socially distanced events going forward for our fundraising events. We will restart subcommittee meetings this month. BACC has been cancelled through May. Our next session is scheduled for late June. Our trash pickup has been cut down by half saving \$3000. However, trash in the streets has increased a lot due to lots more take out and the protest so we will continue normal hours for May. Kuntz mentioned maybe funds from PBTC could go towards this effort to increase trash pick up. S. Berns will check back with PBTC on that. More announcements coming about what will be able to open soon like curbside pickup for retail. There have been continued issues with EDD, but it seems like the overload is easing and issues are working out.

Adjourned at 12:55 pm.

THIS INFORMATION IS AVAILABLE IN ALTERNATIVE FORMATS UPON REQUEST.

To request an alternative format, or to request a sign language or oral interpreter for the meeting, please contact the Meeting Coordinator at least five (5) working days before the meeting at (858) 273-3303 to ensure availability. Assistive Listening Devices (ALDs) are available for the meeting upon request.