



BOARD OF DIRECTORS SPECIAL MEETING MINUTES

March 31, 2020 at 12 pm

Per executive order N25-20 of the Governor, this meeting will be held via teleconference at the following link: <https://zoom.us/j/696348009?pwd=eC9FN2ZmVzFhNHdUTEpNS1BEaDdoUT09>

Board Members in Attendance: Tim Prüesener, Billy Ramirez, Anthony Kruk, Eric Marenburg, John Anderson, Warren Kucker, Mark Morris, Brian Dunlap, Joe Bartling

Staff in Attendance: Sara Berns, Becca Kuntz

Guest in Attendance: Catt Fields-White, Jordan Beane, Michaela Valk

T. Prüesener called the meeting to order at 12:03 pm

Introductions and each member reviewed impacts of Covid 19 on businesses

Public Comment/Non Agenda Announcements –

- B. Dunlap asked about the allocation of money for small business versus homelessness.
- J. Beane explained that the city's main goal is to decrease the spread of the virus and keep San Diego healthy, but the city's funding is much smaller than the state or federal budgets. It's still first come first serve for the Small Business Relief fund and they hope to expand the amount later.
- T. Prüesener stated issues with the website when the program first rolled out and said the first come first serve set up may not be the best way.

Additions to Agenda – NONE

Political Representative's Reports –

- District 2- Jordan Beane if anyone has questions, you can contact him by email at jbeane@sandiego.gov or cell. J. Beane stated to email Teddy Martinez in their office for more questions/issues at tmartinez@sandiego.gov regarding the Small Business Relief Fund
- 78th Assembly District- Michaela Valk she is happy to help answer any questions to help small businesses. Their office is hosting a webinar shortly. Michaela will share any small business info with Sara as she has it.

President's Report – NONE

Community Partners Reports

- PB Farmers' Market – C. White Fields explained the farmers market has been closed for 2 weeks now due to the county mandate. City permits are all revoked at the moment. County has removed the line of mandate to call farmers markets "gatherings." They have submitted a plan to the city to put on the PB farmers market and was approved, but then the city changed its mind when beaches and parks closed down.. We will have to space out the market to social distance (which we have the room to do with our recent expansion), only farmers and essential grocers are allowed to be there. The rental income will have a huge drop due to this and expenses will go up as we need more for operating the plans, and add hand washing stations. Storage rent has been deferred for April.

Previous Board Meeting Minutes Approval

S. Berns reviewed minutes from March 3, 2020 Board of Directors meeting. B. Dunlap made a motion to approve the March minutes as is. M. Morris endorsed the motion. Motion passed 9/0/0.

Financial Report

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S. Berns reviewed of Financial Position and update on Covid-19 related financial changes. Including events cancelled are Annual Dinner, Bikes Boards and Brews and Farmers Market. BACC is not receiving funding with the beaches and parks closed and city has waived payment of assessments for 120 days. S Berns stated there is about 6months of funding to operate at full mass in accounts if we don't have any additional income. We've reduced cleaning days currently and bookkeeper hours.

- *S. Berns reviewed February 2020 Financials. B. Dunlap made a motion to approve the January 2020 financials as is. M. Morris endorsed the motion. Motion passed 9/0/0.*

Committee Reports

a) Organization Committee

Should board postpone Bikes Boards and Brews to a later date? – S. Berns explained that BBB has been cancelled for April by City however now we need to decide if we would like to pursue a later date this year. B. Ramirez made a motion for Discover PB to postpone BBB to a later date TBD. M. Morris endorsed the motion. Motion passed 9/0/0.

Should board cancel/postpone Coast of PB Restaurant Walk – S. Berns explained that Restaurant Walk is set for May. We don't have to get a permit. But some restaurants may have troubles if they are just reopening at that time. B. Ramirez said that he agrees that it may be difficult with the reopening and suggested it would be better for his businesses to postpone for a later date. B. Ramirez made a motion for Discover PB to postpone Coast of PB Restaurant Walk to a later date TBD. W. Kucker endorsed the motion. Motion passed 9/0/0.

Should board allocate funding (\$1500) for Covid-19 Response and Assistance – S. Berns asked for funding to support marketing efforts to support local businesses through marketing and promotion. B. Ramirez made a motion for Discover PB to approve funds pulled from the hospitality funds. M. Morris endorsed the motion. Motion passed 8/0/0.

Should board waive two signature check signing policy for 30 days – M. Morris made a motion for Discover PB to waive two signature check signing policy for 30 days and add virtual approval of treasurer for all checks over \$1000. B. Ramirez endorsed the motion. Motion passed 8/0/0.

Should board suspend subcommittee meetings for the next 30 days – T. Pruesener made a motion for Discover PB to suspend subcommittee meetings for the next 30 days. B. Ramirez endorsed the motion. Motion passed 8/0/0.

CEO Report –

Update on staff responses to Covid-19 - S. Berns reviewed staff work: Becca is working from home on social media and business updates. Executive Director has been working on informing businesses on relief efforts and changes to stay at home policy with limited office hours.

BACC is currently suspended, but S. Berns can talk to city attorney's office to see if we can add beach violations while it is closed.

Adjourned at 1:12 pm.

THIS INFORMATION IS AVAILABLE IN ALTERNATIVE FORMATS UPON REQUEST.

To request an alternative format, or to request a sign language or oral interpreter for the meeting, please contact the Meeting Coordinator at least five (5) working days before the meeting at (858) 273-3303 to ensure availability. Assistive Listening Devices (ALDs) are available for the meeting upon request.